

Naručilac: **Univerzitet Crne Gore-Pomorski fakultet Kotor**

Contracting Authority: **UNIVERSITY OF MONTENEGRO- FACULTY of MARITIME STUDIES KOTOR**

Broj iz evidencije postupaka / Register no.: 01-2860/1

Datum/ Date: 05.10.2020.

Na osnovu člana 27 stav 1 Zakona o javnim nabavkama („Službeni list CG“ broj 74/19 od 30.12.2019.god.) i Pravilnika za sprovođenje jednostavnih nabavki („Službeni list CG“, broj 61/20 od 24.06.2020.god.), **Univerzitet Crne Gore-Pomorski fakultet Kotor** dostavlja/

*Pursuant to Article 27. Paragraph 1 of the Public Procurement Law (“Official Gazette of Montenegro” no. 74/19) and the Rulebook for conducting simple procurements (“Official Gazette of Montenegro” no. 61/20 of 24 June 2020)the **University of Montenegro – Faculty of Maritime Studies** delivers the*

**ZAHTJEV ZA DOSTAVLJANJE PONUDA ZA JEDNOSTAVNE NABAVKE
REQUEST FOR SUBMISSION OF BIDS FOR SIMPLE PURCHASES**

Članarine i pretplate na baze-specijalizovani nastavni video materijal i online testovi iz oblasti pomorstva/

Membership fee and subscriptions-specialized maritime video material and online tests

I Podaci o naručiocu / Information on the Contracting Authority

Naručilac: Univerzitet Crne Gore Pomorski fakultet Kotor/ <i>Contracting authority: University of Montenegro Faculty of Maritime Studies</i>	Kontakt osobe/ <i>Contact persons:</i> Emilija Nikčević, Draško Kovač, Zorica Đurović
Adresa/ <i>Address:</i> Put I Bokeljske brigade br.44	Poštanski broj/ <i>Zip code:</i> 85330
Sjedište/ <i>Head Office:</i> Kotor, Crna Gora	PIB (Matični broj) / <i>Tax ID:</i> 02016702
Telefon/ <i>Telephone:</i> (+382) 32 303 184	Faks/ <i>Fax:</i> (+382) 32 334 188
E-mail adresa: ema.nikcevic@gmail.com draskokovac@t-com.me zoricag@ucg.ac.me	Internet stranica/ <i>Web page:</i> http://www.pfk.ucg.ac.me

II Predmet nabavke/ Subject of procurement

Nabavka usluga - Članarine i pretplate na baze-specijalizovani nastavni video materijal i online testovi iz oblasti pomorstva)/

Procurement of services - Membership fee and subscriptions-specialized maritime video material and online tests

usluge/ services

III Opis predmeta nabavke/Description of the subject of procurement

Članarine i pretplate na baze: Redni broj u PJN 936, Konto FP 419-5; Konto PJN 419-501/
Membership fee and subscriptions: No. 936, Ref. FP 419-50, Ref: PJN 419-501.

CPV: 48612000-1 Softverski paket za upravljanje bazama podataka/

CPV: 48612000-1 Software package for database management system

IV Procijenjena vrijednost nabavke/Estimated value of the Procurement

Procijenjena vrijednost nabavke bez uračunatog PDV-a 8.000,00 €;/

Estimated value of procurement without VAT 8.000,00 €;

Predmet javne nabavke se nabavlja/ *The subject of the procurement is to be procured::*

po partijama / by items

Partija 1: Nabavka nastavnog video materijala u vidu godišnje pretplate na »**Videotel Marine**« bazu za potrebe Pomorskog fakulteta ukupne procijenjene vrijednosti bez uračunatog PDV-a 5.500,00 eur-a./

Item 1: *Procurement of the teaching video material through one-year subscription to »Videotel Marine« for the needs of the Maritime Faculty in the total estimated value, without VAT, of EUR 5,500.00.*

Partija 2: Nabavka nastavnog materijala u vidu »**Marlins**« online testova iz Engleskog jezika za pomorce za potrebe Pomorskog fakulteta ukupne procijenjene vrijednosti bez uračunatog PDV-a 2.500,00 eur-a.

Item 2: *Procurement of the teaching material - »Marlins« online English tests for seafarers for the needs of the Maritime Faculty in the total value, without VAT, of EUR 2,500.00.*

Ukupna Procijenjena vrijednost javne nabavke: 8.000,00 eura bez uračunatog PDV-a/

The total value of the public procurement: 8,000.00 € without VAT.

V Tehničke karakteristike ili specifikacije/Technical characteristics of specifications

PARTIJA 1: Nabavka nastavnog video materijala u vidu godišnje pretplate na »Videotel Marine« bazu za potrebe Pomorskog fakulteta

ITEM 1: Procurement of the teaching material through one-year subscription to »Videotel Marine« data base for the needs of the Maritime Faculty

Redni broj/ No	Opis predmeta nabavke, odnosno dijela predmeta nabavke/ Description of the subject of procurement, i.e. part of the subject of procurement	Bitne karakteristike predmeta nabavke ¹ / Important characteristics of the subject of procurement in terms of quality, performances and/or dimensions	Jed. mj./ Unit of meas.	Kol/ Quant.
1	<p>Server over network for Videos, 3d animations, e-learning courses and CBT interactives across</p>	<p>Server over network for Videos, 3d animations, e-learning courses and CBT interactives across</p> <p>The unit is kept in your premises in a secure location. Key benefits of include:</p> <ul style="list-style-type: none"> ▪ Simple to use training. ▪ Integrates with webFTA. ▪ Access training across multiple training stations at the same time. ▪ Browse and view specific titles by STCW functional areas or by keyword. ▪ View a huge range of training videos, interactive CBTs and courses. ▪ View personal information, crew/student records and training activity. ▪ Ultimate security. ▪ Flexible, modern and easy to use training. <p>An server sits on network and is accessed through an browser on computers or laptops. From here you can select from any of the training titles in yours package and immediately start training.</p> <p>The system delivers high quality sound, video and graphic files to multiple computers through a suitable network.</p> <p>The system allows for multiple users to train simultaneously on different or the same subjects, anywhere in your premises.</p> <p>The systems also work with to keep track of all training activities and crew/students records. Training no longer needs to be performed on a single or on an allocated computer.</p> <p>Training carried is recorder on the central database.</p> <p>These training record s are held at a single point on the box, allowing easy backup and generating training reports per individual or group of trainees.</p>	kom	1

¹Kvalitet, dimenzija, oblik, bezbjednost, performansa, označavanje, rokupotrebe, jedinica mjere, količina i dr.

		<p>As administrator, you can view all training records and schedules on server for all crew/students at any time. Wherever you can access the network you can access the server.</p> <p>Server specification: processor min Intel Core i3-4160 @ 3.60GHz ili ekvivalent, memory min 2GB, hard drive min 2TB, dimension max L 32.5cm, W 21.5cm, H 19cm.</p> <p>Warranty: min 1 years</p> <p>Learning and evaluation materials should be the latest editions.</p> <p>Full combined listing for colleges:</p> <ul style="list-style-type: none"> ▪ Ship handling ▪ Diesel engine crankcase lubricating oils ▪ Handling & treatment of heavy fuels ▪ Ro-ro safety and cargo operations ▪ Dental first aid for non-medical personnel ▪ Roro safety and operations part ii (short sea) ▪ Food delivery and storage ▪ Food preparation ▪ Personal hygiene ▪ Temperature control ▪ Pest control ▪ Basic cleaning, legal aspects & summary ▪ Diesel fuel injection pumps ▪ Portable tanks and tank containers ▪ Safe packing & securement of cargo in freight containers and vehicles ▪ Dead ahead - an introduction to aids for seafarers ▪ Ship handling ▪ Principles of lubrication & general application ▪ Lubrication, slow & medium speed marine diesel engines ▪ Lubrication of ancillary equipment ▪ Shipping casualty emergency response ▪ Reefer container operations ▪ Security at sea ▪ Onboard training by design ▪ Welding safety ▪ Quality management - an introduction ▪ Port state control - tightening the net ▪ Operation & maintenance of hatch covers ▪ Crisis management ▪ Fire party operations ▪ Setting a course for health - health & welfare advice for seafarers ▪ International safety management code, the ▪ Understanding english on board ship - normal operations ▪ Understanding english on board ship - emergencies ▪ Machinery alarms & protection devices ▪ Bulk carrier losses ▪ Claim game, the - dry cargo, legal responsibility & loss prevention: - rights, duties & their understanding ▪ Claim game, the - dry cargo, legal responsibility & loss prevention: the master under pressure ▪ Culture gap, the ▪ Chemical water treatment ▪ Fire fighting & safe cargo operations on car carriers 		
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		<ul style="list-style-type: none"> ▪ Load line surveys ▪ Safety construction survey ▪ Safety equipment survey ▪ Hull stress monitoring ▪ Shipboard maintenance & painting systems - cost effective control ▪ Shipboard maintenance & painting systems - preparation & application ▪ Personal safety in the accommodation ▪ Personal safety on deck ▪ Personal safety in the engine room ▪ Personal safety in the galley ▪ Personal safety on bulk carriers ▪ Personal safety on general cargo ships ▪ Personal safety on container ships ▪ Personal safety on tankers ▪ Personal safety on car carriers & roro's ▪ Personal safety on passenger ships ▪ Effective refrigerant control on board reefers ▪ Crisis communications - you & the media ▪ Ism audit, the ▪ Bunkering operations - safe oil transfer procedures ▪ Don't gamble with safety on chemical tankers ▪ Who needs it? Personal protective equipment ▪ Cargo loss prevention on board bulk carriers ▪ Well travelled? Staying healthy on working trips ▪ Marine risk assessment-the company (manage the risk and reduce the cost) ▪ Fire fighting on container ships ▪ Basic instincts (passenger mustering & crowd control) ▪ Management on board ▪ Get smart: organisation and planning ▪ Get results: planning for profit ▪ Teamwork ▪ Motivating individuals ▪ Communication ▪ Permit to work ▪ Seven steps to ship stability ▪ Cold and heavy weather file, the ▪ Safe offshore cargo transportation ▪ In search of good health ▪ Cargo lashing operations (ro-ro) ▪ Ro-ro watertight integrity ▪ Working together - racial & sexual discrimination on board ▪ Navigational charts & associated publications ▪ Chemistry of liquified gases, the ▪ Physics of liquified gases, the ▪ Cargo claim prevention on board reefer ships ▪ Breath of fresh air - portable gas detectors, a ▪ On board training and assessment ▪ Offshore helideck inspections ▪ Watchkeeping in port ▪ Surveying a bulk carrier ▪ Ship's electrical systems - safety and maintenance ▪ Electrical distribution ▪ Generators and main circuit breakers ▪ Motors and starters ▪ Ancillary electrical services 		
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		<ul style="list-style-type: none"> ▪ Special electrical practice for oil, gas and chemical tankers ▪ Electrical survey requirements ▪ Basic bunkering - introduction and commercial ▪ Basic bunkering - technical ▪ Basic bunkering - operations ▪ Working aloft on container ships ▪ Surveying an oil tanker ▪ Operations & personal safety in dry docks & repair yards ▪ Efficient operation of marine diesel engines ▪ Meteorology for safe navigation in tropical and extratropical cyclones ▪ Salvage - a practical guide ▪ Safe use of rigging equipment ▪ Safe hot work procedures ▪ Safe isolation of machinery ▪ Manual handling techniques ▪ Helicopter operations at sea ▪ Safe use of electronic charts, the ▪ Holding effective drills ▪ Crude oil washing operations ▪ Operation & maintenance of inert gas systems ▪ Ship-shore interface (petroleum tankers), the ▪ Unsafe act awareness ▪ Safe air to breathe ▪ Ignition risks from static electricity and stray currents ▪ Marine risk assessment-the fleet (manage the risk and minimise the impact) ▪ Lifeboat on-load release mechanisms ▪ Making the ism code work for you ▪ Wind, waves and storms - understanding weather systems ▪ Wind, waves and storms - coping with hazardous weather ▪ Bulk carrier safeguards ▪ Safe cargo stowage & securing ▪ Tank purging and line cleaning onboard chemical tankers ▪ Introduction to liquified gas carriers, an ▪ Maintenance of lifeboat on-load release systems ▪ Safe log carrier operations ▪ Shipboard security training course (video only) ▪ Shipboard security training course (video + book) ▪ Liferaft operations ▪ Successful reefer container operations ▪ Prevention & reaction to marine oil spills - under marpol ▪ Prevention & reaction to marine oil spills - under opa '90 ▪ Prevention & reaction to marine oil spills - the seafarer's role ▪ Working at height (scaffolding systems & platforms) ▪ Rescue boat operations ▪ Behaviour based safety - introduction ▪ Behaviour based safety - what makes us take risks? ▪ Behaviour based safety - observer training and feedback ▪ Behaviour based safety - managing the process 		
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		<ul style="list-style-type: none"> ▪ Simultaneous drilling and production ▪ Safety in offshore operations ▪ Offshore rescue ▪ Introduction to offshore safety, an ▪ Safe use of cranes in the offshore industry, the ▪ Safe use of ionising radiation in the offshore industry ▪ Ais - automatic identification systems ▪ Navigating in ice ▪ Anchoring safely ▪ Crew resource management - engine room ▪ Killer gas - the lethal dangers of hydrogen sulphide (h2s) ▪ Recognising suspicious behaviour ▪ Recognising proper forms of identification ▪ Search techniques ▪ Identifying explosives and weapons ▪ Crowd control ▪ Hatch covers - a practical guide ▪ Minimising fatigue, maximising performance ▪ Say no - a seafarers guide to life without drugs ▪ Introduction to freefall lifeboats, an ▪ It's not worth it - maritime pollution offences ▪ Pilot on board! Working together ▪ Safe gangway and ladder operations ▪ Immersion suits - the difference between life and death ▪ Target tracking devices ▪ Chemical tank cleaning & inspection ▪ Keeping up standards - ship vetting inspections for bulk oil carriers ▪ How can i help you? Passengers with disabilities ▪ Good bunkering practice ▪ Oily water and separators ▪ Sludge and the incinerator ▪ Sewage and waste water treatment ▪ Safe lifting of non-cargo loads ▪ Shipboard management role, the ▪ Personal safety on tankers ▪ When one thing leads to another... Safe container operations ▪ Working with tugs ▪ Safe use of forklift trucks on board ship ▪ Shipshape. A guide to good housekeeping - on deck ▪ Shipshape. A guide to good housekeeping - engine room ▪ Shipshape: a guide to good housekeeping - accommodation area & galley ▪ Personal safety on chemical tankers ▪ Tanker management and self assessment ▪ Tank cleaning practice ▪ Welcome aboard! Dealing with ferry passengers ▪ Over and under pressurisation of tanks ▪ Search & rescue: co-ordination ▪ Maritime labour convention 2006 ▪ Accident files: entry into enclosed spaces ▪ Handling vegetable oils ▪ Elementary first aid ▪ Medical first aid ▪ Hazards and controls 		
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		<ul style="list-style-type: none"> ▪ Delivery, storage, preparation and cooking ▪ Personal hygiene ▪ Pest control and cleaning ▪ Hazard series ▪ Success with sire - a talk with david savage ▪ Safer mooring ▪ Operating carbon dioxide fire fighting systems ▪ Offshore supply safety ▪ Theory of mooring ▪ Safe mooring practice ▪ Maintenance of Mooring Systems ▪ Powered Watertight Doors ▪ Crew familiarisation and safety awareness ▪ Effective drills ▪ Safe working practices ▪ Guest familiarisation ▪ Emergency response on container ships ▪ Stcw 2010 - the manila amendments ▪ Mustering ▪ Lifeboats ▪ Liferafts ▪ Survival and rescue ▪ Vapour emission control ▪ Marpol annex vi - prevention of air pollution from ships ▪ Fighting pollution - preventing pollution at sea ▪ Transfer baskets ▪ Bulk carriers - handle with care ▪ Hazard series ▪ Coping with Stowaways ▪ Liquefied Gas Fire Hazard Management ▪ Boarding and Leaving a Vessel at Sea ▪ Entry into Enclosed Spaces - Awareness ▪ Entry into Enclosed Spaces - Preparation and Procedures ▪ Entry into Enclosed Spaces - Equipment ▪ Entry into Enclosed Spaces - Enclosed Space Entry ▪ Entry into Enclosed Spaces - Emergency Procedures & Rescue ▪ Entry into Enclosed Spaces - Correct Use of Breathing Apparatus ▪ Ship Call - Visiting a Ship in Port ▪ Dangerous Goods at Sea - The IMDG Code ▪ Dangerous Goods at Sea - Expecting the Unexpected ▪ An Introduction to Resource Management ▪ The Voyage Plan: Appraisal and Planning ▪ The Voyage Plan: Executing, Monitoring and Chart Correction ▪ Bridge Watchkeeping ▪ Engine Room Watchkeeping ▪ Working with Pilots ▪ Resource Management & Accident Prevention ▪ Five Case Studies ▪ The Management and Control of Contractors ▪ Hydrodynamics and Interaction ▪ Working Aloft on Tankers and Gas Carriers ▪ Noise and Vibration - The Forgotten Hazards ▪ Avoid the Bite - Malaria prevention for seafarers ▪ Pilot Transfer Arrangements 		
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		<ul style="list-style-type: none"> ▪ Working Aloft on Ro-Ros and Cruise Ships with Mobile Platforms ▪ Entry into Enclosed Spaces - Working in Enclosed Spaces ▪ Safe Handling and Use of Hazardous Stores and Paints On Board ▪ The Galley Inspection ▪ Menu Planning and Cost Control ▪ Management and Record Keeping ▪ Healthy Eating Guidelines ▪ Product Knowledge ▪ Kitchen Equipment ▪ Basic Soups, Stocks and Sauces ▪ Wet Heat Cooking Methods ▪ Dry Heat Cooking Methods ▪ Shipboard Familiarization under STCW ▪ Ship to Ship Transfer - In Port ▪ US Port State Control ▪ Shipboard Familiarization under STCW ▪ The Mariner's Role in Collecting Evidence ▪ Garbage Management - Marpol Annex V ▪ Electric Propulsion & High Voltage Practice ▪ Offshore Anchor handling ▪ Ship to Ship Transfer - At Sea ▪ Chemical Tanker Operations - Cargoes, Ships & Legislation ▪ Chemical Tanker Operations - Prevention of Pollution ▪ Oil Record Book, The ▪ Piracy & Armed Robbery ▪ Safety Meeting Case Studies: Slips, Trips and Falls ▪ Safety Meeting Case Studies: Entering Enclosed Spaces ▪ Safety Meeting Case Studies: Working Aloft with Ladders ▪ Safety Meeting Case Studies: Dangerous Edges ▪ Training Matters ▪ Intervention - Do The Right Thing ▪ Making the Difference, Passenger Mustering and Crowd Control ▪ Alcohol Beware! A Seafarer's Guide ▪ Drugs - Way Off Course, A Seafarer's Guide ▪ Drugs and Alcohol, A Manager's Guide ▪ Deep Water Ship Handling ▪ The Practical Management and Switching of Marine Fuels ▪ The Ship Energy Efficiency Management Plan ▪ Bread, Pastry and Basic Puddings ▪ Fire Prevention ▪ Basic Firefighting ▪ Command and Control at the Incident ▪ Command and Control by The Master ▪ Machinery Space Fires ▪ Port State Control - Tightening the Net ▪ Vessel General Permit ▪ Working with Maritime Security Guards ▪ Heavy Lifts and Project Cargoes - An Introduction to Lift On/Lift Off Operations ▪ Training, Mentoring and Assessment on Board ▪ Social Media at Sea - Want to be Famous 		
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		<ul style="list-style-type: none"> ▪ The Work of the Emergency Response and Rescue Vessel ▪ Ballast Water Treatment ▪ Safe Use of Abrasive Wheels ▪ The Fluid Hammer Effect ▪ The Safe Use of ECDIS in Practice ▪ Working with Multinational Crews - It's a Cultural Thing! ▪ Recovery of Persons from the Water (Man Overboard) ▪ Dangerous & Difficult Bulk Cargoes - Best Practice and the IMSBC Code ▪ Dangerous & Difficult Bulk Cargoes - Minerals and Man-made Derivatives ▪ Fatigue and Stress at Sea ▪ Ebola - Staying Safe ▪ The Human Element ▪ The Maritime Communication Series - Through Troubled Waters ▪ The Maritime Communication Series - Navigating Oceans and Cultures ▪ The Maritime Communication Series - Cooling Conflict ▪ Complacency at Work? Managing Risk, Routine & Uncertainty ▪ Rapid Response - Lay up - How to Proceed ▪ Rapid Response - Vessel General Permit ▪ Rapid Response - Ship Scrapping ▪ Groundings - Shallow Waters, Deep Trouble ▪ Terminology of Ships ▪ Load Line & Draft Marks ▪ Watertight Divisions ▪ Ship Stress & Construction ▪ Ship Construction ▪ Introduction to Docking ▪ Dry Dock Types ▪ Dry Dock Planning ▪ Entering Dry Dock ▪ Dry Dock Inspections ▪ Propeller Damage ▪ Dry Docking Tests ▪ Dry Docking - Tank Surveys ▪ Dry Docking - Deck Surveys ▪ Departing Dry Dock ▪ Engine Room Layouts ▪ Stern Tubes ▪ Propeller Shaft ▪ CP Propeller Systems ▪ Propulsion Devices ▪ Ship Stability ▪ Fuel Oil Physical Properties ▪ Ignition Quality ▪ Fuel Oil Contaminants ▪ Marine Fuel Oil Standards ▪ Fuel Bunkering & Transfer ▪ Fuel Banker & Transfer Systems ▪ Fuel Sampling & On-Board Tests ▪ Fuel Oil Calculations ▪ Shipboard Fuel Problems ▪ Treatment of Fuel Oil ▪ FO Filters 		
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		<ul style="list-style-type: none"> ▪ The Theory of Separation ▪ The Centrifugal Separator ▪ FO Separator Systems ▪ Introduction to Lubrication ▪ Theory of Lubrication ▪ Hydrocarbon Structures ▪ Crude Oil Refining for Lubricants ▪ Characteristics of Lubricants ▪ Lubricant Standards ▪ Lubricant Additives ▪ LO Filters ▪ The Theory of Separation ▪ The Centrifugal Separator ▪ LO Separator Systems ▪ The Marine Diesel Engine ▪ Words & Definitions ▪ The Crosshead Diesel Engine ▪ The Trunk Piston Diesel Engine ▪ V-Type Engines ▪ Engine Mountings ▪ Crankshafts ▪ Crankcase Deflections ▪ Camshafts ▪ Crankcase Explosions ▪ Two-Stroke Exhaust Valves ▪ Four-Stroke Exhaust Valves ▪ Valve Problems ▪ Ball & Roller Bearings ▪ Air Pressure Changing ▪ Turbo-Chargers ▪ Theoretical Diesel Engine Cycles ▪ Two-Stroke Diesel Engine Cycle ▪ Four-Stroke Diesel Engine Cycle ▪ Introduction to Indicator Diagrams ▪ Two-Stroke Diesel Indicator Diagrams ▪ Four-Stroke Diesel Indicator Diagrams ▪ Fuel System Diagrams ▪ Diesel Engine FO Supply Systems ▪ Diesel Engine HP Fuel Pumps ▪ Fuel Injectors ▪ Air Receivers ▪ Start Air System ▪ Introduction to Boilers ▪ General Boiler Fittings ▪ Meter Level Gauges ▪ The Auxiliary Boiler ▪ The Exhaust Gas & Composite Boilers ▪ Permit to Work System ▪ Enclosed Spaces ▪ Pipe Colour Code ▪ Material Safety Data Sheets ▪ Type Approval & Certificates ▪ Valve Types ▪ Three-way Valves ▪ Control Valves ▪ Heat Exchangers Theory ▪ Heat Exchangers Tube Type ▪ Valves ▪ Reciprocating Pumps 		
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		<ul style="list-style-type: none"> ▪ Rotary Pumps ▪ Pumps, Cam Operations ▪ Rotary Pumps: Screw Type ▪ Pumps: Variable Delivery ▪ Introduction to Steering Gear ▪ Rules & Regulations ▪ Tillers & Crossheads ▪ Steering Gear 4-Ram ▪ Steering Gear Rotary Vane ▪ Telemotor & Hunting Gear ▪ Variable Delivery Pumps ▪ Contant Pressure Steering Systems ▪ Clutches ▪ Clutches ▪ Shaft Alignment ▪ Shaft Couplings ▪ Main Trust Bearings ▪ Gears & Gearboxes ▪ Steam Turbine Gearboxes ▪ Refrigeration Environment Issues ▪ Classification of Refrigerants ▪ The Refrigeration Cycle ▪ Refrigerant Properties ▪ System Control Equipment ▪ Expansion Valves ▪ Charging a System ▪ Fresh Water Generators ▪ Reverse Osmosis ▪ Sewage Systems ▪ Oily Water Separators ▪ Switchboard Instruments ▪ Introduction to Switchboards ▪ Introduction to Switchboards ▪ Emergency Alternators ▪ Emergency Switchboards ▪ ALERT - The Human Element ▪ ALERT - Human Factors ▪ ALERT - Ergonomics ▪ ALERT - Mind, Body and Spirit ▪ ALERT - Quality ▪ ALERT - Development and Maintenance ▪ ALERT - Design and Usability ▪ Ban ki-moon - piracy: orchestrating the response ▪ An interview with chris trelawney of the imo ▪ Mlc pioneer david dearsley gives us his views on the convention ▪ The first icsw awards launch promoting seafarer's welfare ▪ An interview with capt len holder - chairman of vmi ▪ Enjoy the spectacle of the icsw party in the park! ▪ Cleaning water tube boilers - external cleaning ▪ Cleaning water tube boilers - internal cleaning ▪ Industry at war, an (defence against drug traffickers) a ship in peril ▪ Industry at war, an (defence against drug traffickers) danger! Drugs on board 		
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Procijenjena vrijednost nabavke (Partija 1) u eurima bez uračunatog PDV-a 5.500,00 €;/
The estimated value of the public procurement (Item 1) in euros without VAT: 5,500.00 €

PARTIJA 2: Nabavka nastavnog materijala u vidu »Marlins« online testova iz Engleskog jezika za pomorce za potrebe Pomorskog fakulteta

ITEM 2: Procurement of the teaching material - »Marlins« online English tests for seafarers for the needs of the Maritime Faculty

Redni broj/ No	Opis predmeta nabavke, odnosno dijela predmeta nabavke/ <i>Description of the subject of procurement, i.e. part of the subject of procurement</i>	Bitne karakteristike predmeta nabavke ² / <i>Important characteristics of the subject of procurement in terms of quality, performances and/or dimensions</i>	Jed. mj./ Unit of meas.	Kol/ Quant.
1	ISF Marlins English Language Test for Seafarers	1. ISF Marlins English Language Test for Seafarers 150 testova 2. Approved Test Centre Annual Fee (Academy Rate) 1 kom	komp let/ Set	1

Procijenjena vrijednost nabavke za Partiju 2 bez uračunatog PDV-a 2.500,00 €;

The estimated value of the public procurement (Item 1) in euros without VAT: 2,500.00 €

Napomena: Za vrijeme trajanja roka za dostavljanje ponuda, zainteresovani ponuđači mogu dobiti sva potrebna obavještenja u vezi sa tehničkom specifikacijom od osoba za kontakt na Pomorskom fakultetu u Kotoru:

Note: During the time period for the submission of bids, all information related to the technical specification can be obtained from the designated contact persons at the Maritime Faculty Kotor as follows:

Prof. dr Špiro Ivošević tel. +382 32 303184; +382 32 303188; e-mail: spiroi@ucg.ac.me ,

mr Draško Kovač, dipl.ing. tel. +382 32 303184; +382 32 303188; e-mail: draskokovac@t-com.me

mr Zorica Đurović tel. +382 32 303184; +382 32 303188; e-mail: zoricag@ucg.ac.me

VI Način plaćanja/*Method of payment*

Način plaćanja: virmanski /

Method of payment: through bank account

Rok plaćanja: 30 dana od dostavljene fakture/

Payment deadline: 30 days from the date of invoice delivery.

VII Rok isporuke robe, izvođenja radova, odnosno pružanja usluge/*Deadline for delivery or provision of services*

Rok isporuke: 30 dana od dana donošenja Obavještenja o ishodu postupka /

Delivery deadline: 30 days from the issuance of the Notification of Bidding Results.

Vremenski period realizacije Ugovora-pružanja usluge: 12 mjeseci od ispostavljene fakture /

Duration of the service: 12 months from the date of invoice submission.

Mjesto izvršenja ugovora (pružanja usluge): Pomorski fakultet Kotor/

Place of delivery: Maritime Faculty Kotor.

VIII Kriterijum za vrednovanje ponude/*Criterion for the selection of the best bid*

najniža ponuđena cijena/*lowest price offered* broj bodova/*points*

²Kvalitet, dimenzija, oblik, bezbjednost, performansa, označavanje, rokupotrebe, jedinica mjere, količina i dr.

IX Način i rok dostavljanja ponuda/ *Deadline and method of bid submission*

Ponude se mogu predati³/ *The bids can be submitted:*

neposrednom predajom na arhivi naručioca na adresi Pomorski fakultet Kotor, Put I Bokeljske brigade br.44, 85330 Kotor, Crna Gora/

directly to the registry office of the Contracting Authority on the following address Pomorski fakultet Kotor, Put I Bokeljske brigade br.44, 85330 Kotor, Montenegro.

preporučenom pošiljkom sa povratnicom na adresi Pomorski fakultet Kotor, Put I Bokeljske brigade br.44, 85330 Kotor, Crna Gora /

by registered mail with return receipt to the address Pomorski fakultet Kotor, Put I Bokeljske brigade br.44, 85330 Kotor, Montenegro.

elektronskim putem na mail adresu: ema.nikcevic@gmail.com /
electronically to the email address ema.nikcevic@gmail.com

radnim danima od 9 do 13 sati, zaključno sa danom 16.10.2020. godine do 10 sati./
*on working days from 09 to 13 am, not later than **16/10/2020**. 10 a.m.*

Ponude će se otvoriti dana 16.10.2020. godine do 10:30 sati./
Bids will be opened on 16.10.2020. year until 10:30 a.m.

X Rok za donošenje obavještenja o ishodu postupka/ *Time limit for Notification of the Bidding Result*

5 dana od posljednjeg dana određenog za dostavljanja ponuda/
5 days from the date set as deadline for submission of bid

XI Druge informacije/ *Other information*

U postupku nabavke male vrijednosti može da učestvuje samo ponuđač koji ispunjava uslove:/
Upon the Low-Value Procurement procedure the eligible Bidders are considered only those fulfilling the following requirements:

- 1) dokaz o registraciji kod organa nadležnog za registraciju privrednih subjekata sa podacima o ovlaštenim licima ponuđača;/
provided evidence of registration at the competent body for registration of business entities with data on persons authorized by the Bidder
- 2) dokaz izdatog od organa nadležnog za poslove poreza da su uredno prijavljene, obračunate i izvršene sve obaveze po osnovu poreza i doprinosa do 90 dana prije dana javnog otvaranja ponuda, u skladu sa propisima Crne Gore, odnosno propisima države u kojoj ponuđač ima sjedište;/
provided evidence on registration at the taxation body, settled taxation duties and contributions issued not earlier than 90 days prior to the date of the public opening of the Bids, in accordance with the Montenegrin legislation i.e. regulations of the Bidder's seat country;
- 3) dokaz nadležnog organa izdatog na osnovu kaznene evidencije, koji ne smije biti stariji od šest mjeseci do dana javnog otvaranja ponuda;/
provided evidence issued by the competent criminal records regulation authority issued not earlier than six months prior to the opening of Bids
- 4) dokaz o posjedovanju važeće dozvole, licence, odobrenja, odnosno drugog akta izdatog od nadležnog organa/
provided evidence on valid licences, authorizations or other documents issued by the competent body

³ Do dana uspostavljanja ESJN/ *Until the day of establishing the PPES*

Potpisivanjem Izjave , na obrascu koji vam dostavljamo u prilogu, ponuđač garantuje da ispunjava sve tražene uslove iz Zahtjeva za dostavljanje ponuda za jednostavne nabavke./

By signing the STATEMENT given in the form attached, the Bidder warrants the fulfillment of the requirements as per the Request of Submission of Low-Value Procurement Bids.

Ponuđač dostavlja ponudu sa cijenom/ama izraženom u EUR-ima./ *The Bidder shall submit its bid with price(s) in EUR.*

Ponude primljene nakon roka za dostavljanje ponuda neće biti razmatrane. / *The bids received after the set deadline shall not be taken into consideration.*

Za izbor najpovoljnije ponude dovoljna je i jedna pristigla ponuda koja zadovoljava sve uslove navedene u zahtjevu za dostavljanje ponuda. / *For the selection of the best bid it is sufficient to have at least one received bid which meets all the conditions as per the Request for Submission of Bids.*

Zahtjev za dostavljanje ponuda za predmetnu nabavku male vrijednosti Naručilac će dostaviti ponuđačima e-mail-om, pri čemu je Zahtjev objavljen i na internet adresi Naručioca. / *The Request for Submission of Bids for Low-Value Procurement will be e-mailed to the prospective bidders by the Contracting Authority, while the Request has also been announced on the web site of the Contracting Authority.*

Sa izabranim ponuđačem, naručilac će sklopiti ugovor/ *The contracting authority will enter into a contract with the selected bidder.*

Službenik za javne nabavke

Public Procurement Officer

Emilija Nikčević

Ovlašćeno lice Naručioca

Authorized person of the Contracting Authority

Prof. dr Špiro Ivošević

MP/LS



Emilija Nikčević

Prof. dr Špiro Ivošević

Memorandum ponuđača / Memo of the Bidder

Na osnovu člana 5 stav 4 Pravilnika za sprovođenje jednostavnih nabavki („Službeni list CG“, broj 61/20 od 24.06.2020.god.) _____ (ponuđač) dostavlja

Pursuant to Article 5. Paragraph 4 of the Rulebook for conducting simple procurements (“Official Gazette of Montenegro” no. 61/20 of 24 June, 2020) the _____ (bidder) submit the

**IZJAVU
STATEMENT**

Kojom potvrđuje da u potpunosti ispunjava sve uslove utvrđene zahtjevom za dostavljanje ponuda za jednostavne nabavke broj: 01-2860/1 od 05.10.2020.god. za **nabavku specijalizovanog video materijala i online testova iz oblasti pomorstva** za potrebe Pomorskog fakulteta u skladu sa specifikacijom i potrebama naručioca./

*Which confirms that we fully meets all the conditions set out in the request for submission of bids for simple procurement number: 01-2860/1 from 05.10.2020. for the **procurement of the specialized maritime video material and online tests** for the needs of the Maritime Faculty Kotor according to the specification and needs of the Contracting Authority.*

PONUĐAČ/Bidder

Ovlašćeno lice/ Authorized person of the Bidder:

(ime i prezime), (svojeručni potpis)-/
(Name, surname), (Signature)

M.P. / L.S.